



State of New Jersey

DEPARTMENT OF HEALTH

DIVISION OF EPIDEMIOLOGY, ENVIRONMENTAL AND OCCUPATIONAL HEALTH  
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Governor

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Commissioner

To: New Jersey Vaccines for Children (VFC) and 317-Funded Adult program Providers

From: New Jersey Vaccines for Children Program

Subject: Altering Lot Numbers

Date: July 14, 2015

The New Jersey Vaccines for Children (VFC) program has become aware of providers purposefully altering the lot numbers of vaccines in order to reconcile the inventory reported through the New Jersey Immunization Information System (NJIS). The VFC program considers any alteration in the vaccine lot number to be a serious offense that will result in immediate suspension from the VFC program and referral to appropriate regulatory and oversight agencies.

The lot numbers are used not only to track inventory in NJIS but also allow the product to be tracked in the event of a recall or vaccine-associated adverse event. Alteration of lot numbers can adversely affect patient care.

By federal law, the following information must be documented on the patient's paper or electronic medical record:

- 1) The vaccine manufacturer
- 2) The lot number of the vaccine
- 3) The date the vaccine is administered
- 4) The name, office address, and title of the healthcare provider administering the vaccine
- 5) The Vaccine Information Statement (VIS) edition date printed on the VIS
- 6) The date the VIS is given to the patient or guardian

This information must be accurate, permanent, and accessible. Please ensure that you and all your staff involved in vaccine handling and administration understand the importance of accurately recording all required vaccine-related information.

The VFC program looks forward to working with providers to ensure the timely, safe vaccination of all children in New Jersey.

Sincerely,

A handwritten signature in blue ink that reads "Halima Dumas".

Halima Dumas, MPH  
New Jersey VFC Program Coordinator  
Vaccine Preventable Disease Program